



August 24, 2020

Dear: Student Name,

AAPC Education Provider is pleased to provide you with the curriculum for each course in response to your request for CPC Certification Training with information regarding the Higher Education Curriculum. It is mandatory to complete all Chapter Assignments before moving to the next chapter.

The 3 months course are designed for beginner and advanced students with some familiarity with medical billing and coding. I recommend you only sit for the advanced course if you have hands-on work experience in medical coding and billing. The course is aggressive and will prepare you to sit for the CPC Certification Exam in 3 months, if you choose. The duration of the course will allow you to complete the Final Exam by week 12. Based on a grade of 70 or better per chapter including the Final Exam, you will be fully qualified to sit for the CPC Certification Exam at time of your choosing.

The 6 months course are designed for beginner students with no with medical billing and coding. The course is moderate and will prepare you to sit for the CPC Certification Exam in 6 months, if you choose. The duration of the course will allow you to complete the Final Exam by week 24. Based on a grade of 70 or better per chapter including the Final Exam, you will be fully qualified to sit for the CPC Certification Exam at a time of your choosing.

The Advanced Course that is totally independent can be scheduled at any time. The class provides total freedom to access the online portal at will.

Feel free to sign up for a Free CPC Evaluation to assist in your selection of a course. Good luck and best wishes for your success.

Sincerely,

Eddie Hearn MA, CPC-I

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3 Month Beginners /Advance Course

Week Number	Chapters	Material Covered
1	1 & 2	Chapter 1 – The Business of Medicine Chapter 2 – Anatomy and Terminology
2	2	Chapter 2 – Anatomy and Terminology
3	3, 4, 5	FAQ Chapter 3, CPC Textbook Chapter 3, Practical Application Vital Signs for ICD-10-CM Chapter 4 – ICD-10-CM Coding Chapters 1-11 Chapter 5 – ICD-10-CM Coding Chapters 12-21
4	6, 7, 8	Chapter 6 – Introduction to CPT®, Surgery Guidelines, HCPCS, and Modifiers Chapter 7 – Integumentary System Chapter 8 – Musculoskeletal System
5	9,10,11	Chapter 9 – Respiratory, Hemic, Lymphatic, Mediastinum, Diaphragm Chapter 10- Cardiovascular System Chapter 11 – Digestive System
6	12,13,14	Chapter 12 – Urinary System and Male Genital System Chapter 13 – Reproductive Systems, Female Genital System, and Maternity Chapter 14 – Endocrine System and Nervous System
7	15,16,17	Chapter 15 – Eye and Ocular Adnexa, Auditory Systems Chapter 16 – Anesthesia Chapter 17 – Radiology
8	18,19,20	Chapter 18 – Pathology/Laboratory Chapter 19 – Evaluation and Management Chapter 20 – Medicine
9	Study Guide	Review
10	Practice Exams	Review
11	Practice Exams	Review – Final Exam Completion Required

Course Accepted By: _____

Signature: _____



6 Month Beginner Course

Week Number	Chapters	Material Covered
1	1	Chapter 1 – The Business of Medicine
2	2	Chapter 2 – Anatomy and Terminology
3	3	FAQ Chapter 3, CPC Textbook Chapter 3, Practical Application Vital Signs for ICD-10-CM
4	4	Chapter 4 – ICD-10-CM Coding Chapters 1-11
5	5	Chapter 5 – ICD-10-CM Coding Chapters 12-21
6	6	Chapter 6 – Introduction to CPT®, Surgery Guidelines, HCPCS, and Modifiers
7	7	Chapter 7 – Integumentary System
8	8	Chapter 8 – Musculoskeletal System
9	9	Chapter 9 – Respiratory, Hemic, Lymphatic, Mediastinum, Diaphragm
10	10	Chapter 10- Cardiovascular System
11	11	Chapter 11 – Digestive System
12	12	Chapter 12 – Urinary System and Male Genital System
13	13	Chapter 13 – Reproductive Systems, Female Genital System, and Maternity
14	14	Chapter 14 – Endocrine System and Nervous System
15	15	Chapter 15 – Eye and Ocular Adnexa, Auditory Systems
16	16	Chapter 16 – Anesthesia
17	17	Chapter 17 – Radiology
18	18,19,20	Chapter 18 – Pathology/Laboratory Chapter 19 – Evaluation and Management Chapter 20 – Medicine
19	Study Guide	Review
20	Practice Exams	Review

Course Accepted By: _____

Signature: _____



Advanced Independent Course

Total independence is necessary. This class is for individuals that have been working in the field for 3 or more years with hands-on medical billing and coding experience. Over the 3 month course, 4-1 hour sessions are available. Sessions must be scheduled two weeks in advance, The student is expected to complete all chapters with grade of 70 or higher and complete the final exam with a grade of 70 or higher. The class can commence with a 2 hour review of the study guide, if requested. These class can be scheduled separately at your own start and end date.